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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 21st June, 2023

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on **Thursday 6th July, 2023** at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on Thursday 1st June, 2023.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the Monthly Meeting of Burnhope Parish Council held on Thursday 1st June 2023 in Burnhope Community Centre at 6:00 p.m.

Present

Councillor D. Coates (Chair)

Councillors J. Box, S.J. McCormack, C.J. McCulloch, I. McKeag, T. Metcalf and G. Smith.

In Attendance

Alderman O. Johnson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors L. Clarke, T. Clarke, B. Henderson, and P. Luther.

Police Report

The Clerk reported that there was no Police Report.

Members expressed concern at the lack of a Police presence at the meeting and the lack of a written report.

The Clerk was instructed to write to Durham Constabulary about the matter.

Partnership Report

The Report was presented by Councillor McCormack.

- The AGM had been held on 24th May 2023.
- The deadline date for items for "Burnhope Wheel" was 16th June 2023.
- Arrangements were in hand for the Fun Day to be held on 28th August 2023.

Community Centre Report

- Burnhope Heritage Day / Display. Over 300 attendees with families coming from Nottingham and Carlisle.
- Fitness courses are going well.
- Walking Group has been well attended.
- Changes to working arrangements of staff.
- AAP Board Meeting to be held in the Centre on 19th July 2023.

Minutes

Resolved that the Minutes of the following meetings of Burnhope Parish Council held on 4th May 2023 be approved as a correct record:

- Annual Meeting
- Annual Meeting of Burnhope Parish Council
- Ordinary Meeting of Burnhope Parish Council

Finance Report

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
British Gas - Electricity for Christmas Tree Lights	11.86
T. Kernahan – Web Duties	46.10
Burnhope Junior Cricket Team– Donation (Councillor G. Smith made a Non-Pecuniary Declaration of Interest in respect of Burnhope Junior Cricket Team.)	500.00
Total	557.96

Correspondence

The Clerk reported on the following items of correspondence:

- Zurich – Payment Receipt in respect of Insurance Premium.
- County Durham Association of District Councils – Risk Assessment / Insurance Cover before 31st March 2024.
- Keiran Young – E-mail detailing possible funding streams for the Burnhope Heritage 100 Walk and Story. Councillor McCormack advised that the Story would be created by a professional writer and the process would involve community engagement and the Walks would involve school children who would be advised of local history. The Walk would become part of the "Heritage of Burnhope". Members were advised of estimated costs of the work totalling £1,680. It was **Agreed** to grant £500 toward the costs of the work.
- Mid Durham Area Action Partnership – funding for activities for children during 2023 Summer Holidays.
- County Durham Association of District Councils – Briefing re Government Anti-Social Behaviour Action Plan 20th June 2023.

Printer.

Agreed that the Clerk be authorised to purchase a new printer.

Date of next meeting

The next Ordinary meeting of Burnhope Parish Council will be held on Thursday 6th July 2023 in Burnhope Community Centre commencing at 6:00 p.m.